

UNE Postgraduate Student Society



UNE Life Clubs Executive / Committee Meeting Template (copy)

Meeting goals

Emergency meeting to get all of the Clubs Executive on the same page regarding the re-affiliation process including the previous meeting, minutes, and IGM.

When 08-05-2026 at 07:45 PM

Location: Armidale, Armidale NSW 2350, Australia

Conferencing Join via Zoom

<https://us05web.zoom.us/j/82754168660?pwd=9jHvMoHzPBaBT89lclGgarPBq6QcDb.1> (ID: 82754168660) – **Zoom link has expired**

Chairperson Farah Tsabitha

Minute taker Karen Smith

Present Farah Tsabitha (Treasurer), Elias Cherenet Weldemariam

Unconfirmed Karen Smith (Online Student Representative)

Minutes

1. Meeting Open & Welcome

Farah opened the meeting, welcoming a participants: Farah Tsabitha, Ngoc Tran Le, Elias Cherenet Weldemariam, and Karen Smith

2. General Business

What is the current stage of our club? Has it been affiliated? If so, how, as we did not have a proper IGM.

Decision

Tran discussed Nick's advice that the Executive needs to hold an Inaugural General Meeting (IGM). Tran showed the executive team the steps to ensure Clubs are affiliated to the University. Following discussion, the team decided to hold an IGM at 7pm Tuesday 12th May.

2.1. Minutes of the previous Meeting

Farah asked members to read the draft Minutes from the last meeting on 16 April 2026.

[Original_minutes_the_one_that_Nick_approves.pdf](#)
[minutes-une-postgraduate-student-society-....pdf](#)

Decision

Members discussed the draft Minutes from 16 April 2026, and the need to ensure everyone contributes to decisions. As discussed at Item 2, the team decided to have an IGM at 7pm Tuesday 12th May.

2.2. What to do next

IGM Tuesday 7pm 12th May 2026.

3. Date of the next meeting

IGM Tuesday 7pm 12th May 2026.

4. Meeting Close

The meeting closed at 8:30pm.

End of minutes.

Summary of matters arising are tabled on the following page.

Minutes of UNE Life Clubs Executive / Committee Meeting Template (copy) on 08-05-2026

Summary of Matters Arising

Decisions

Item Decision

- | | |
|-----|---|
| 2. | Tran discussed Nick's advice that the Executive needs to hold an Inaugural General Meeting (IGM). Tran showed the executive team the steps to ensure Clubs are affiliated to the University. Following discussion, the team decided to hold an IGM at 7pm Tuesday 12th May. |
| 2.1 | Members discussed the draft Minutes from 16 April 2026, and the need to ensure everyone contributes to decisions. As discussed at Item 2, the team decided to have an IGM at 7pm Tuesday 12th May. |

Summary of Attachments

Attachments

Item File Name

- | | |
|------|---|
| 2.1. | Original_minutes_the_one_that_Nick_approves.pdf
minutes-une-postgraduate-student-society-....pdf |
|------|---|

Attachments can be found under your TidyHQ admin account at:

Storage > Meetings > [UNE Life Clubs Executive / Committee Meeting Template \(copy\)](#)